

**Habersham County Development Authority**  
**Thursday, February 29, 2024 @ 9:00 a.m.**  
**Dining Hall Annex, North Georgia Technical College**  
**1500 Hwy. 197 N, Clarkesville, GA 30523**

The Habersham County Development Authority held a regular meeting on Thursday, February 29, 2024, at 9:00 a.m. in the Dining Hall Annex of North Georgia Technical College, located at 1500 Hwy. 197N, Clarkesville, GA, 30523.

**Members Present:** Gail Thaxton, Bryan Ferguson, Kelly Woodall, Sidney Roland, Jim Butterworth, Jeff Bruns

**Members Not Present:** Allen Whitener

**Others Present:** County staff, Members of the Public and Media

**Call to Order and Invocation**

The meeting was called to order at 9:00 a.m. and invocation given by Gail Thaxton.

**Approval of Agenda**

A MOTION was made by Jeff Bruns, seconded by Bryan Ferguson, and voted unanimously to approve the agenda as presented.

**Approval of Minutes**

A MOTION was made by Jim Butterworth, SECONDED by Sidney Roland, and voted unanimously to approve the minutes of the January 11, 2024 Regular Meeting.

**Monthly Activity Report**

Habersham County CFO Tim Sims presented the Monthly Activity and Financial report. January 2024 YTD represents 58.3% of the Fiscal Year. Current revenues are 266% and expenditures are 203%. Total account balances equal \$1,317,390.

A MOTION was made by Jim Butterworth, seconded by Sidney Roland, and voted unanimously to approve the January 31, 2024 financials as presented.

**Old Business**

- Phase II Business Park Update – Charlie Fiveash gave the update. The prospect we had on the Pyratech site of Phase II has decided to expand their business at their current location. Charlie received a call on Friday afternoon from a food processor that may be interested in locating here.

**New Business**

- Nomination/Election of Chair – Gail Thaxton nominated Jim Butterworth for Chair. There were no other nominations. The nomination was seconded by Bryan Ferguson and approved unanimously.

**Other Reports**

Charlie informed the authority that bids were received for the real estate broker and civil engineering RFQs, and committees have been formed to review the bids.

Kelly Woodall informed the board that he plans to run for County Commissioner and would be resigning from the board after the March meeting.

**Public Comment**

MOTION by Kelly Woodall, seconded by Jim Butterworth, and voted unanimously to enter Executive Session at 9:10 a.m.

**Executive Session-** Property Acquisition & Disposal, pursuant to O.C.G.A §50-14-3 (b)(1)


MOTION by Bryan Ferguson, seconded by Jeff Bruns, and voted unanimously to exit executive session at 9:35 a.m.

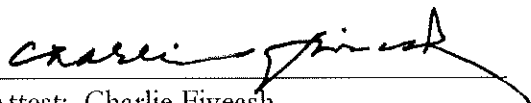
**Next Meeting**

The next regular meeting is Thursday, March 14, 2024, at 3:30 p.m. in the Executive Conference Room.

**Adjourn**

A MOTION was made by Kelly Woodall, seconded by Sidney Roland, and voted unanimously to adjourn the meeting at 9:37 a.m.

  
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Bryan Ferguson, Vice Chair

  
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Attest: Charlie Fiveash